



Darul Islah Membership Guidelines

1. Background

The purpose of this document is to formalize a process by which the membership to Darul Islah can be awarded, maintained, withdrawn, revoked and reinstated. The process established herein is fully compliant with the requirements of Article IV of the constitution. The membership shall be awarded to any “Muslim” as defined by the Article IV of the constitution who applies for it, meets the requirements, and is accepted by the Darul Islah Shura.

2. Membership Application

All individuals who acknowledge and accept the purpose and mission of Darul Islah as defined in the Article II and Article III respectively of the constitution, and can be found at “<https://www.darulislah.org/constitution>” are encouraged to apply for membership of Darul Islah by either:

- (a) Downloading the “Membership Application Form” located at <https://www.darulislah.org/wp-content/uploads/2023/06/Membership-Form-1.pdf>) or
- (b) Obtaining the same application form from Darul Islah administration office

An individual interested in becoming a member shall complete the “Membership Application Form” and submit it to the Masjid by dropping it in the Darul Islah administration office, mailing it to the Darul Islah or delivering it to an active Shura member.

3. Membership Requirements:

The detailed requirements listed below fulfill the needs of “Membership Application Form” and are fully compliant with the requirements of Section IV of the Constitution.

- (a) Complete Application: A duly filled copy of “Membership Application Form”



- (b) Proof of Identity: A copy of United States government issued valid Identification Document (ID)
- (c) Membership Fees: A total of \$170 that includes \$50 towards membership initiation fee and \$120 for the first year membership fee must be included along with the application. The mode of payment can be a personal check or credit card in the name of the applicant or applicant's family member residing at the same address. The first year annual membership fee of \$120 will be waived for the applicant who has donated at least \$1000 to Darul Islah during the same calendar year. The first year membership fee will be refunded if the application is rejected, however, the \$50-member initiation fee will be non-refundable.

4. Classes of Membership

There shall be two categories of members:

- (a) Honorary Member: The Shura with a majority vote may grant Honorary Member status to any Muslim scholar or otherwise mutually agreed upon criteria of distinguished service to Darul Islah or the Muslim community in general. An Honorary Member shall have no voting rights nor will be obligated to pay any membership dues.
- (b) General Member: A General Member is a Member who is not an Honorary Member.

5. Membership Processing Time

The membership application will be reviewed by the Executive Committee (EC) and the Board of Trustees (BOT). The BOT will either approve or deny the application for membership in accordance with Section IV of the Constitution. The processing of a duly completed membership application may take up to 60 days from the date of receipt. The decision from BOT regarding approval or denial of the application will be communicated to the applicant by the Secretary of Darul Islah.



6. Appeal for Membership Rejection

Any applicant whose membership application is denied by the Board of Trustees will have the right to appeal within 60 days after the decision is communicated by the Secretary of Darul Islah; such appeal should be made in writing with clear reasons substantiating the rationale and evidence for reconsideration of the decision. Only one appeal for the rejected application will be considered by the Board of Trustees before the decision is deemed final. The applicant will not be required to pay the \$50 membership initiation fee while appealing for their rejected application. Any applicant who loses the appeal for their membership will be eligible to reapply for membership after twelve months from the date the application appeal is denied.

7. Maintaining Membership

In order to maintain active membership, all members will be required to meet the following:

- (a) Abide by the Code of Conduct as described in the Appendix II of the Constitution
- (b) Pay membership fee of \$10 monthly or \$120 annually; provided, however, that the membership dues set forth herein is amended by Shura in accordance to Article IV, section 4 of the Constitution.
- (c) Memberships shall be suspended for the failure to pay six (6) consecutive monthly dues following notification in accordance with Article IV, section (7) of the constitution. The notification will be sent by the Secretary to the address listed by the member on the membership application form or to the updated address submitted by the Member in writing to the Darul Islah office.
- (d) Membership shall be suspended if the Member is indicted on criminal charges in accordance with Article IV section (6) of the Constitution.

8. Membership Cancellation

The membership shall be deemed cancelled, null and void in the following circumstances:



- (a) Non-Payment of Fees: Failure to pay membership dues for two consecutive years.
- (b) Withdrawal Request: Member submits in writing requesting membership withdrawal to the Secretary. Membership fees paid in advance will not be refundable.
- (c) Expulsion: Failure to abide by the Code of Conduct as described in the Appendix II of the Constitution or criminal conviction as per Article IV section 6 of the Constitution.
- (d) Death or Dissolution: Membership is automatically canceled if the member passes away or is adjudicated as missing.
- (e) Renunciation of Faith: If the Member abandons Islam and disowns the Islamic Oath as enumerated in the Appendix I of the Constitution
- (f) Relocation: If the Member leaves the United States or moves outside of 100 miles' radius from Darul Islah.

9. Membership Reinstatement

The conditions for reinstatement of membership shall depend on the reasons for cancellation or suspension.

- (a) Failure to Abide by Code of Conduct: Applicant must appear before Shura to appeal and only upon absolution in a hearing with Shura, the applicant's membership will be reinstated.
- (b) Non-Payment of Membership Fees: Members with "Suspended" membership status shall pay their dues and will not be required to pay the initiation fee to reinstate their membership. The applicant whose membership was cancelled because of failure to pay the fees must re-apply for the membership, fulfilling the requirements laid out in Section 3.
- (c) Criminal Conviction: The applicant shall request a hearing with Shura to appeal and/or provide evidence of acquittal to reinstate the membership. If the elapsed time between cancellation of membership and acceptance of acquittal by Shura is more than 6 months, then the applicant must re-apply for the membership, fulfilling the requirements laid out in Section 3.



- (d) Renunciation of Faith: The individual shall take the Islamic Oath in presence of the Imam and submit a new membership application, fulfilling the requirements laid out in Section 3.
- (e) Relocation: The individual shall submit a new membership application, fulfilling the requirements laid out in Section 3.

10. Voting Eligibility

All members shall fulfill the following conditions to be eligible to vote in Darul Islah's elections to elect Executive Committee members:

- (a) Active Membership: Members must be in a good standing, and without any outstanding membership fee dues.
- (b) Minimum Membership Period: Members shall maintain their membership for at least four months prior to the election.
- (c) Clear Standing: Members should not be under any ongoing investigation related to criminal indictments or under review by Shura for violations of Code of Conduct as described in the Appendix II of the Constitution.

11. Membership Privileges

Members in Good Standing and members of their households shall enjoy the following privileges:

- (a) Hall Rental Discount: A 20% discount on Darul Islah hall rentals subject to availability
- (b) School Fee Discount: A 10% discount to children of members who are eligible for admission to Darul Islah schools.
- (c) Discount on Graves: A 10% discount on a grave in Darul Islah owned spaces in various cemeteries, subject to availability.
- (d) Darul Islah Sub Committees: Priority assignments to Sub Committees to lead various initiatives.